



## **Volunteer role description**

The volunteer will be responsible to the team leader (or the café manager when no team leader is present).

### **Overview**

The role of the café volunteer is a varied and interesting role.

### **Joining the team front of house.**

Could include managing reservation system, looking after customers once they are seated to provide friendly table service, making the drinks, cakes and other.

You will enjoy getting to know customers as we have a lot of regulars.

You will also feel part of a wider community as there are many groups who use our café too.

### **Joining the team in the kitchen.**

This can include washing up, drying up, food prep (either for the standard menu or something a little different such as a special or some soup).

The kitchens are loosely divided up into different areas and reflect the menu, with a sandwich and toastie area, hot food, fryers, and a separate bakery kitchen.

Working as part of the team helps ensure that the café delivers consistently high quality fresh food and drink to our customers during opening hours.

There are opportunities for training and learning in all areas.

We pride ourself on excellent cleaning standards, and cleaning down, sharing wash up and mopping can always part of the volunteer's role- and we appreciate it!



## **Joining the team in the Kitchen Garden.**

We welcome people to come and volunteer with us to join a happy team of volunteers and paid staff to deliver fresh, tasty fruit and vegetables to use in the café and to offer to our customers.

Opportunities include propagation and growing of fruit and vegetables, pruning of hard and soft fruit trees and bushes, planting ornamental containers, grass cutting and creative opportunities such as willow edging and sculptures. General maintenance and composting are also ongoing tasks.

We like to think that we are more than just a café, and we are a place to build confidence and self esteem, build skills and friendships, whilst working together for the common good. We are partnered with TWIGS which is just across the car park where there are beautiful gardens and crafts for people recovering from a mental health condition.

## **It's helpful if the volunteer ....**

- \*Doesn't mind a sometimes physically demanding role.
- \*Is comfortable with the role of looking after people... when all is said and done, we are a service industry.
- \*Can be part of a positive and friendly atmosphere for us all to learn new skills and get support.
- \*Can manage self and levels of coping, and identify any support needs.
- \*Wants to ensure high standards of health and safety at all times.
- \*Is able to work in and enjoy being part of a team.
- \*Has a desire to learn and develop own skills and be part of the potential of The Olive Tree Café.
- \*Has a commitment to equal opportunities.